

WCLDSF®

(World Country & Line DanceSport Federation)

BYLAWS



Effective April 1, 2019

ARTICLE 1 MISSION

1.1 To develop and grow the sports of Line Dance and Formation Group dancing of both types, Country and Non-Country, into clean, competitive Olympic eligible sports through the regulation, education, communication, training, promotion, management and discipline of dance athletes, coaches, adjudicators, educators, officials and event organizers worldwide.

ARTICLE 2 ORGANIZATION

2.1 The Federation is owned by its Associate National Organization Members (ANOMs) and operated solely for the benefit and advancement of the ANOMs and their Athletes, Coaches and support personnel.

2.2 The Federation is organized as a US Federal 501c3 non-profit organization and no profits from its operations shall inure to the benefit of its members. If it is determined by the members to dissolve the Federation, the Managing Committee shall be empowered after all debts and obligations are satisfied and unearned dues are returned to the membership to disburse such assets of the Federation which remain to any 501c3 organization or organizations which the Managing Committee determines will fulfill the objectives of advancing the development of Line Dance and Formation Group dancing as a sport.

(note: under the 501c3 rules, the proceeds at dissolution must go to another 501c3 charity)

ARTICLE 3 MEMBERSHIP

3.1 A member is the elected President of a WCLDSF recognized National Country and Line DanceSport Federation (ANOM) that is properly registered with its national government as a not-for-profit sportive entity.

3.2 A letter of request and a membership contract are required for recognition for a 3 year period. Applications will be reviewed and voted upon by the Presidium. Approved applications shall become effective immediately after the membership contract has been properly executed by both parties and the current annual membership fee has been received by the WCLDSF Treasurer.

3.3 The WCLDSF Membership annual dues amount is set from time to time by the Presidium, as set forth in the WCLDSF Policies and Procedures Manual, and due January 1st of each year. Dues that are unpaid for 30 days will incur penalties as set forth in the WCLDSF Policies and Procedures Manual.

ARTICLE 4 EXPULSION AND SUSPENSION OF MEMBERS FOR CAUSE

4.1 Any member of the WCLDSF may be expelled with immediate effect by a resolution of an Annual or Special General Meeting of the WCLDSF, if a material cause has arisen for which it cannot be reasonably expected from WCLDSF to continue membership. The member to be expelled has the right to speak, but not to vote, at the respective general meeting. For any such expulsion WCLDSF must give a reason.

4.2 The membership of an expelled member ceases at the time the respective resolution has been passed by the WCLDSF General Meeting. An expelled member will immediately cease using WCLDSF logo's as well as any and all copyrighted material owned by the WCLDSF and loses all rights to attend General Meetings. The ANOM's annual membership fee remains payable for the year in which the member is expelled.

ARTICLE 5 PROCEEDINGS AT ANNUAL GENERAL MEETINGS (AGM)

5.1 AGM

An Annual General Meeting (AGM) of the WCLDSF shall be called by the Managing Committee in each calendar year after the budget for the next calendar year has been prepared and approved by the Managing Committee. The Agenda for such Annual General Meeting shall follow the outline which is attached as **Annex 1**. The Managing Committee has discretion to deviate from this outline.

5.2 Agenda

The Agenda, motions of the Presidium, and motions by members to be decided shall be submitted to all members not less than four (4) weeks before the Annual General Meeting is held. Motions to be decided at an ordinary General Meeting may be submitted by both ordinary members and affiliate members, and shall be submitted to the Presidium not less than six weeks before the General Meeting is actually held.

5.3 Quorum

The quorum for taking any votes or elections at an Annual General Meeting shall be a majority of members entitled to vote. A member represented by way of proxy is deemed to be a "present member" in meetings. One or more members may participate in any meeting by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other, and all such members entitled to vote shall be considered to be present in person and shall be counted for the purpose of a quorum.

If a quorum is not reached at an Annual General Meeting, the Chairman may adjourn such meeting until the next business day at the same time, if this is approved by a simple majority of the votes of members present and entitled to vote. If a quorum is still not reached on such next business day, the meeting shall be dissolved.

5.4 Special General Meeting

In all cases of urgency in which a decision of the Members is required but cannot be postponed until the next Annual General Meeting, the Managing Committee is entitled to call a Special General Meeting with at least a two (2) week notice. The quorum at such Special General Meeting shall be a majority of members entitled to vote.

5.5 Time and Venue

The time and venue of an Annual General Meeting shall be fixed by the previous Annual General Meeting. The Managing Committee has discretion to change the time and to move an Annual General Meeting to a different location, if circumstances arise, which do not make it practical or reasonable to hold the Annual General Meeting at the venue which was originally chosen. Time and venue of any Special General Meeting shall be decided by the Managing Committee.

5.6 Votes of Members

All votes at Annual General Meetings shall be taken in person or by proxy.

5.7 Resolutions

Resolutions concerning changes or amendments to the WCLDSF Statutes require a 2/3 majority of members entitled to vote.

All other resolutions at WCLDSF General Meetings shall be passed by a simple majority of the votes of members present (including proxies) and entitled to vote. In any vote, abstentions and invalid votes are disregarded.

5.8 Voting by Proxy

Voting by proxy is permitted in accordance with the following provisions, and a closed proxy signed by the member unable to attend the meeting must be given to the Chairman before the meeting begins:

5.8.1 A closed proxy is defined as the vote of an absent member instructing the member voting by the proxy how to vote on a specific motion, either "Yes" or "No", including any amendment accepted at the meeting.

5.8.2 A member may hold proxy votes for only one (1) other member.

5.8.3 The Presidium may hold proxy votes for any member(s).

5.8.4 All proxies must be in writing to the WCLDSF Secretary.

5.9 Minutes of WCLDSF meetings

Minutes of every WCLDSF Annual General Meeting and Managing Committee meeting shall be kept under the responsibility of the Secretary.

ARTICLE 6 COMMITTEES AND COMMISSIONS

6.1 The Annual General Meeting may create Committees/Commissions and delegate any of its powers, as far as legally permitted, to any such Committees/Commissions and/or authorize the Committees/Commissions to perform any function that the WCLDSF deems necessary. The powers, conduct of proceedings, and/or functions of such Committees/Commissions, and all other terms upon which any such Committees/Commissions is appointed shall be recorded in the WCLDSF minutes.

6.2 Each WCLDSF Committee shall be chaired by a Chairman or Director who shall be appointed by the Managing Committee. As a general rule, the Chairman or Director shall be appointed for a period of four (4) years. With the exception of the Chairman of the Disciplinary Committee, the WCLDSF Managing Committee has discretion to appoint the Chairman or Director of a committee/commission for a longer or shorter period and to recall him/her from office at any time. The Chairman of the Disciplinary Committee shall be appointed by the Managing Committee for a period of four (4) years and may only be recalled from office in exceptional circumstances for cause. The other members of the Disciplinary Committee are elected by the AGM.

ARTICLE 7 MANAGING COMMITTEE

7.1 Election of Managing Committee

7.1.1 The President, First Vice President, 3 other Vice Presidents, Treasurer and Executive Secretary shall hold office for a term of four (4) years counted from AGM to AGM. Any such term shall last until the conclusion of the respective Annual General Meeting when the term ends. Elections to vacant offices become effective immediately. Re-elections and elections of successors become effective as of the conclusion of the AGM at which the election is held.

7.1.2 The election of the WCLDSF Managing Committee takes place in a staggered system according to which the President, 1 Vice President and the Executive Secretary are elected in year 1, and the First Vice President, 2 Vice Presidents and Treasurer are elected in year 3. If the WCLDSF elects to have more Vice Presidents they shall be elected in the same staggered system in year 1, 2 or 3.

7.2 Powers of the Presidium & Commissions

7.2.1 The WCLDSF Presidium consisting of the President, the First Vice President, Treasurer, Executive Secretary and a number of Vice Presidents and Ordinary Members elected by the AGM shall perform and exercise all responsibilities between Annual General Meetings.

7.2.1.1 The First Past President of the WCLDSF shall be a voting member of the Presidium until he/she is no longer the first past president.

7.2.2 The Presidium may appoint any person to be an agent of the WCLDSF or a person with special functions for such purposes and on such conditions as the Presidium determines, including authority to delegate all or any of such powers.

7.2.3 The WCLDSF Presidium may install Commissions in order to support the President or the Vice Presidents in their areas of responsibility. The WCLDSF Presidium may define the tasks to be fulfilled and the procedure to be observed in Terms of Reference for any such Commission. Commissions may be installed on a permanent basis or for specific tasks to be accomplished within a certain time period. Any Commission is chaired by the responsible person appointed by the Presidium.

7.3 Expenses of Presidium Members

7.3.1 Subject to the economic situation of the WCLDSF, the Presidium may from time to time decide, at its sole discretion, whether and to which extent traveling, hotel and other expenses properly incurred by Presidium members or Department Chairmen in connection with their attendance at Presidium, Special, General, Department or Committee meetings, or any other official meetings, shall be reimbursed by the Federation.

7.4 Duties of the President

7.4.1 The President shall preside as Chairman at all WCLDSF General Meetings. In the event of an equality of votes the President shall cast an additional vote (not applicable to elections).

7.4.2 The President shall preside as Chairman at meetings of the Presidium and in the event of an equality of votes, shall cast an additional vote. Other officers of the Presidium shall each have one vote.

7.4.3 If the President is not present at any meeting of the WCLDSF or is unwilling to act as Chairman, the First Vice President shall preside as Chairman. If the First Vice President is not present or is unwilling to act as Chairman, the members present and entitled to vote shall elect a Chairman of the meeting.

7.5 Duties of the First Vice President

The First Vice President shall assume all the President's duties in the event the President is absent at any WCLDSF General or Committee meeting. He may assume other responsibilities as defined by the Presidium.

7.6 Duties of the Vice Presidents

One of the Vice Presidents shall act as Sports Director, another Vice President as Adjudication Director. Other Vice Presidents shall be responsible for various departments as directed by the President such as: Communications, Rules and Regulations, Strategic Planning, Database Management. The Presidium may also have Vice Presidents without special area of responsibility.

7.7 Duties of the Executive Secretary

7.7.1 The Executive Secretary shall officially call and attend all meetings of the WCLDSF and any Committee and keep the minutes. In the event that the Executive Secretary is excused from attending any WCLDSF or Committee meeting, another person shall be appointed by the Chairman to take the minutes. Minutes of all WCLDSF or Committee meetings, which are not taken by the Executive Secretary, shall be sent to him/her at the office no later than fourteen (14) days after adjournment of the meeting. Failure to send such minutes will render the work of the committee invalid.

7.7.2 The Executive Secretary is obliged to hand over without delay, all books and accounts as well as other items of property of the WCLDSF to any person as instructed by the WCLDSF Managing Committee.

7.8 Duties of the Treasurer

7.8.1 Unless otherwise directed by the WCLDSF, the Treasurer shall keep all books of account and collect all membership fees and other payments due to the WCLDSF from the members and other persons and execute all payments as instructed by the Presidium.

7.8.2 The Treasurer is obliged to hand over without delay, all books and accounts as well as other items of property of the WCLDSF to any person as instructed by the WCLDSF Managing Committee.

7.9 Management and Representation

7.9.1 The President, the First Vice President, three (3) other Vice Presidents, Executive Secretary and Treasurer shall constitute the Managing Committee. The Managing Committee is

empowered to act and take any decisions that should otherwise be taken by the Presidium, when the Presidium is not in session.

7.9.2 The President is the official representative of the WCLDSF. When the President cannot be present at a meeting or other occasion, the First Vice President shall assume this responsibility. When the First Vice President cannot be present at a meeting or other occasion, one of the Vice Presidents shall assume this responsibility.

7.9.3 The Executive Secretary is in charge of the WCLDSF office and acts according to the President's instructions.

7.10 Decisions taken by the Presidium

7.10.1 Decisions of the Presidium require a simple majority of members present.

7.10.2 Minutes shall be kept of all Presidium meetings and be circulated to all Presidium members not later than three weeks after the conclusion of each meeting held.

7.11 Disciplinary Measures by the Presidium

7.11.1 The Presidium may take disciplinary action against a WCLDSF member, its officials or delegates if they violate WCLDSF's Statutes, Rules of Ethics or Standards of Conduct or otherwise cause harm to the association. Such disciplinary action may be any of the following:

- A reprimand
- An appropriate fine payable to the WCLDSF within three (3) weeks after receipt of notice.
- A suspension in accordance with Article 3 above.

ARTICLE 8 INTERNAL ADVISORS / EXTERNAL AUDITOR

8.1 The Treasurer must present to each Annual General Meeting a financial report for the elapsed fiscal year and an annual budget for the following fiscal year.

8.2 The annual financial report of the WCLDSF shall have been reviewed and audited by the chair of the WCLDSF Financial Commission who shall have access to the draft financial report and the relevant books and accounts not later than one (1) month before the Annual General Meeting.

ARTICLE 9 AFFILIATIONS WITH OTHER SPORTIVE ORGANIZATIONS

9.1 The WCLDSF will maintain and look forward to affiliations and/or agreements with different dance organizations worldwide to promote our competitive DanceSport.

ARTICLE 10 APPLICABILITY OF WCLDSF RULES & REGULATIONS

10.1 Each WCLDSF member shall be bound by the WCLDSF Statutes, WCLDSF Policies & Procedures, WCLDSF Bylaws, WCLDSF Rules & Regulations as well as any other regulations adopted by the WCLDSF General Meeting, each in their current version.

10.2 The WCLDSF Bylaws may be changed or amended by the WCLDSF Annual General Meeting with a 2/3 majority of members present and entitled to vote.

10.3 The WCLDSF Rules & Regulations can be amended by the WCLDSF Presidium at any time. Unless resolved otherwise, a decision of the WCLDSF Presidium to change or amend the WCLDSF Rules & Regulations shall be effective immediately, but must be presented to the next Annual General Meeting which may either confirm or revoke such change or amendment.

These Bylaws have been passed and adopted with immediate effect at the WCLDSF Presidium Meeting on March 31, 2019